

Instructions for Buyer Information Form

Complete all sections of the Buyer Information Form. Fill in the property address on the first page of the Engagement Letter, review the letter then sign page 2, printing your name(s) on the blanks below the signature lines. Once complete, return to the Law Office of Robert Forquer at ashli@forquerlaw.com or fax to (704) 498-4878.



ROBERT FORQUER

ATTORNEY AND COUNSELOR AT LAW

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BUYER INFORMATION FORM

FROM: The Law Office of Robert Forquer

Return To: ashli@forqerlaw.com

THIS OFFICE WILL BE THE CLOSING ATTORNEY FOR THE PURCHASE OF THE BELOW REFERENCED PROPERTY. PLEASE ASSIST US IN A SUCCESSFUL AND SMOOTH CLOSING BY PROVIDING US WITH THE FOLLOWING INFORMATION AS SOON AS POSSIBLE.

BUYER:	
SELLER:	
PROPERTY ADDRESS:	
ANTICIPATED CLOSING DATE:	CLOSING LOCATION:

BUYER INFORMATION

BUYER MARITAL STATUS:	SPOUSE NAME:
DEED MADE OUT TO:	
BUYER'S PRESENT ADDRESS:	
BUYER'S PRIMARY PHONE NUMBER	

HAZARD INSURANCE INFORMATION

INSURANCE AGENCY:	
INSURANCE AGENT:	INSURANCE POLICY NUMBER:
INSURANCE AGENT'S PHONE NO:	AGENT'S EMAIL ADDRESS:

ADDITIONAL INFORMATION:

If this office will NOT be preparing these documents, please include the following information:

ATTORNEY'S NAME:	ATTORNEY'S PHONE NUMBER:
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SPECIAL REQUESTS:
